



SAKET GYANPEETH
NURTURING POTENTIAL

SAKET COLLEGE OF ARTS, SCIENCE & COMMERCE

(Un-Aided, Hindi Linguistic Minority Institution)

(Permanently Affiliated to University of Mumbai)
(NAAC Accredited)

Ref. No.: _____

Date: _____

Digital, Media, Website Committee

Academic Year 2026-27

Sr. No.	Faculty Name	Signature
1.	Ms. Minakshi Dhande (Chairperson)	
2.	Ms. Heer Bolakani (Member)	
3.	Ms. Ritu Singh (Member)	
4.	Ms. Gauri Daud (Member)	
5.	Ms. Reshma Nair (Member)	

Objective:

To ensure that the college website is regularly updated, improved and well maintained.

Responsibilities:

- 1) Regularly update the information/data given on the website under various items/heads so as to have the latest and correct information about the institute at all times and removes the incorrect and irrelevant data.
- 2) Collect information about the latest events in the institute, achievements etc. and get them posted on the website by way of write ups and pictures etc.
- 3) Update all communications, notices, announcements etc. on a regular basis.
- 4) Strive to make improvement in the website with respect to design, preventability etc. on a continuous basis.

Principal